

Palmyra Planning Board Meeting Minutes

Date: 2/17/2026

I. Call to order and flag salute - *The meeting was called to order by the Chair at 7:30 p.m.—flag salute*

II. Roll call

*Planning Board Members present: Chair David Leavitt, Vice-Chair Corey Dow, Kathryn Burrill, Gail Jones, Bill MacLaren, Alternates Michael LePage and Bill Freudenberg
Select Board Members: Brian Barrows, Herb Bates, Charlie Fields
Others present: Pat White, Garth Norris, Claude Thornton, Kyle Halford*

III. Correspondence - *none*

IV. Process Land Use Permit Application – *none—still waiting for the sawmill application from Mark Cummings. Sawmills used for personal use do not require a permit; this sawmill will be for commercial use.*

V. Announcements

a) *Informational meeting with Scott Braley of Plymouth Engineering 2/24 re: Dysarts
They plan to build in an industrial zone. The description of the zone differs from the map. Dave questioned which one is correct. Diane will contact MMA legal. Bill will research.*

VI. Reports

- a) *Secretary's Report (1/27/26) – Motion to accept as written by Corey—second by Gail. All in favor—passed.*
- b) *CEO Report – Not present*
- c) *Select Board Meeting Minutes – minutes submitted.*

VII. Old Business

- a) *Planning Board to do list
Add item E – culvert installation. Corey Collins (Road Commissioner) is concerned about culverts being installed incorrectly and asked if an ordinance/policy can be implemented. Corey Dow suggested a culvert permit. Legal information from MMA Legal submitted (attached). Tabled.*
- b) *Zoning / Subdivision Ordinances review*

VIII. New Business

- a) *Information on drainage on local roads – discussed earlier.*

*Bill M presented a form to be completed requesting a state grant for ordinance update assistance. There will be three rounds of grants; Palmyra will probably be included in round two.
Dave mentioned that the Select Board handles anything involving money.*

Per Dave – change the language in the draft warrant, item 3.C from: “registered in the book of deeds” with “recorded at the Somerset Count Registry of Deeds”.

IX. Adjournment – *7:57 p.m. – Corey made a motion to adjourn—second by Gail. All in favor. Meeting adjourned.*

*Respectfully Submitted
Diane White*

NEXT MEETING – 2/24/2026